RFP: ( )
Appendix A - Proposer's General Information Form

1. CONTACT INFORMATION

A. Firm's Name:	**B.** Firm's Contact (First & Last Name): ☐ Mr. ☐ Ms.	**C.** Firm's Contact Title:
D. Firm's Contact E-mail Address:	**E.** Firm's Contact Office Phone No.:	**F.** Firm's Contact Cell Phone No.:
G. Firm's Web Address:	**H.** Firm's President/Managing Officer:	

2. CORPORATE INFORMATION

A. Type (select one): ☐ Individual ☐ Partnership ☐ Minority Owned ☐ Woman Owned ☐ Small Business ☐ S Corporation ☐ Limited Liability Company ☐ Corporation (State of origin): ☐ Other:	**B.** Firm's DUNS Number: **C.** Firm's Federal EIN: **D.** Firm's State of Maine Vendor/Customer No.: ☐ VC OR ☐ VS	**E.** Does your firm have an Audited Overhead Report dated within the last two (2) years? ☐ Yes ☐ No What is the date of your most recent Audited Overhead Report?
F. Is your firm a Disadvantaged Business Enterprise (DBE)? ☐ Yes ☐ No If yes, are you certified as such by MaineDOT's Civil Rights Office? ☐ Yes ☐ No		
G. Is your firm's Corporate Headquarters located in Maine? ☐ Yes ☐ No Firm's Corporate Headquarters physical address:		

3. AFFIRMATIVE ACTION

A. Does your firm have a current Equal Employment Opportunity policy and plan? ☐ Yes ☐ No	**B.** Is your firm aware of Equal Employment Opportunity (EEO) responsibilities? ☐ Yes ☐ No	**C.** Is your firm aware of MaineDOT's goals for utilization of DBE firms? ☐ Yes ☐ No

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4. CERTIFICATION

By submittal of this form, I certify to the best of my knowledge and belief that the firm, its principals, and all subcontractors (if any) named in the Technical Proposal Submission Package:

A. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.

B. Have not, within three years of submitting the proposal for this contract, been convicted of, or had a civil judgment rendered against them for:

1. Fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or contract.

2. Violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification and/or destruction of records, making false statements, or receiving stolen property.

C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in paragraph (2) of this certification.

D. Have not, within a three-year period preceding this proposal, had one or more Federal, State, or Local government transactions terminated for cause or default.

☐ Check here to agree to the above statement.

By submittal of this form, I certify that I have thoroughly read and understand all information contained in the RFP, including all amendments, addendums, and responses to submitted questions.

☐ Check here to agree to the above statement.

By submittal of this form, I certify that I have reviewed the firm's Technical Proposal Submission Package to ensure all required documents are included.

☐ Check here to agree to agree with the above statement.

By submittal of this form, I certify that all information contained in the firm's Technical Proposal Submission Package are true and accurate and that I am an Authorized Signatory Officer of the Firm.

☐ Check here to agree to the above statement.

By submittal of this form, I certify that the typed name (a) is intended to have the same force as a manual signature, (b) is unique to myself, (c) is capable of verification, (d) is under the sole control of myself, (e) is linked to data in such a manner that it is invalidated if the data are changed. (10 M.R.S.A. §9501 et seq.)

☐ Check here to agree to the above statement.

A. Typed Name of Submitting Authorized Officer:	**B.** Title:	**C.** Date: